

**GARDEN TOWNSHIP BOARD MINUTES
REGULAR MEETING
October 8, 2024**

The regular meeting was called to order with the Pledge of Allegiance at 6:05 p.m. by Supervisor, Katherine Young.

Present: Katherine Young, Brenda Lester, Susan Rochefort, and Jenna Silkworth. Craig Potvin was absent.

PUBLIC COMMENT: Public was present. No comments were received.

APPROVAL OF AGENDA: Motion was made by Jenna, seconded by Brenda, to approve the meeting agenda for October 8, 2024. Ayes: 4, Nays: 0. Motion carried.

MINUTES: Brenda made a motion, seconded by Jenna, to approve the minutes for the regular meeting held on September 10, 2024. Ayes: 4, Nays: 0. Motion carried.

BUDGET AMENDMENTS: The following budget amendments were presented for consideration by the Clerk:

General Fund:

- **Grants, Nongovernmental Revenue.:** Decrease from \$6,000.00 to \$-0-, a decrease of \$6,000.00
- **Elections, Furniture & Equipment Exp.:** Decrease from \$2,837.00 to \$500.00, a decrease of \$2,337.00
- **Election Supplies Exp.:** Decrease from \$3,314.50 to \$1,000.00, a decrease of \$2,314.50
- **Contingency Fund:** Increase from \$123,506.91 to \$1124,855.41, an increase of \$1,348.50

A motion was made by Jenna, seconded by Sue, to approve the budget amendments. Roll call Vote: Sue – yes, Brenda – yes, Jenna – yes, and Kathy – yes. Motion carried.

APPROVAL OF BILLS: A motion was made by Jenna, seconded by Sue, to approve payment of the bills as presented by the Clerk with changes. Roll Call Vote: Sue – yes, Jenna – yes, Kathy – yes, and Brenda – yes. Motion carried.

REPORTS

ASSESSOR/ZONING ADMINISTRATOR REPORTS: Assessor/Zoning Administrator reports were presented by Joe Maki. Joe stated there is an error on his report that says “We will begin the annual project...”. It should state “We have completed the annual project”. A copy will be kept on file. Joe requested that Jenna provide a copy of the draft Master Plan for Garden Township to the board. A motion was made by Jenna, seconded by Sue, to accept the Assessor/Zoning Administrator’s report for September. Ayes: 4, Nays: 0. Motion carried.

FIRE DEPARTMENT: Fire Chief, Keith Farley, was not present; therefore, no report. Kathy stated that the Fire Prevention Program will be held this week at the school. Kathy also stated that we have an interested buyer for the side by side and Keith will speak with the person to see if they would come in closer to the minimum bid of \$13,750.00. Jenna stated it still should go onto Marketplace to see if a higher bid would be received. Kathy will ask Keith to list the side by side on Marketplace.

TRANSFER STATION: No report.

CLERK/CEMETERY REPORT: The F-65, Annual Local Unit Fiscal Report, has been completed with the Michigan Department of Treasury. The audit was not completed on time and was due on September 30, 2024, but the accounting firm did submit it on October 1, 2024. Auditors want to schedule an appointment with the Clerk and Treasurer regarding the audit report. Election Board will meet on October 16, 2024 at 9:00 a.m. and the public accuracy testing will be held on the same date at 10:00 a.m. Jenna made a motion to accept the Clerk’s financial report, seconded by Sue. Ayes: 4, Nays: 0. Motion carried.

TREASURER: Summer tax season will be coming to a close soon. A motion was made by Brenda, seconded by Kathy, to accept the treasurer's report for September. Ayes: 4, Nays: 0. Motion carried. The Clerk and Treasurer's balances for all funds for September, 2024, agree.

TOWNSHIP HALL: There will a rental in October.

PARKS AND RECREATION: Bathrooms at the Township Park will be locked on October 31, 2024. Brenda reminded Kathy to arrange for pumping of the outhouse tanks at the part.

PLANNING COMMISSION: The Planning Commission is still working on the Master Plan.

SUPERVISOR COMMENTS: Kathy attended the MTA's Fall Regional Conference on October 3, 2024 in Marquette. Arnold has started painting the lot markers at the cemetery.

OLD BUSINESS

- **Protective Cages for Security Cameras:** The second cage still needs to be ordered.
- **Road Project with Delta County Road Commission – OO.25 Road Project** has not been started yet.
- **Transfer Station Fuel Tank:** Kathy is still working on this.
- **Side by Side:** Discussed under Fire Department Report.
- **Drywall Repair & Installation of Cabinets at the Township Hall:** Kathy stated she spoke with Gary Sporer and he's willing to do the work for \$30.00 per hour. Sue said she'll talk to Gary Sporer, Valentine Construction and Arnold Weaver about this.
- **Cloverland Electric Street Lights on Van's Harbor Road:** There are reports some street lights are out. Kathy will follow-up on this.
- **Repair of 16.5 Road:** There's still a chance the township may still be able to obtain the rock from Darrin Ranguette.

NEW BUSINESS

- **Conditional Use Permit from Craig Potvin:** Kathy recused herself. Sue made a motion to appoint Jenna to facilitate the issue, seconded by Brenda. Ayes: 3, Nays: 0. Motion carried. Jenna gave each board member a copy of the letter the board received from the Planning Commission where it was rejected due to a tie vote. Jenna made a motion to reject the conditional use application from Mr. Potvin because it is not applicable under a conditional use permit and should be a land division request instead, seconded by Sue. Ayes: 3, Nays: 0. Motion carried.
- **Amendment to Land Division Ordinance:** Kathy recused herself. The resolution was read by Jenna. A motion was made by Brenda, seconded by Jenna, to adopt the resolution amending Land Division Ordinance Number 2022-4. Ayes: 3, Nays: 0. Motion carried.
- **Amendment to Boundary Line Adjustment Ordinance:** Kathy recused herself. The resolution was read by Jenna. Jenna made a motion to adopt the resolution to amend Boundary Line Adjustment Ordinance Number 2022-6, seconded by Sue. Ayes: 3, Nays: 3. Motion carried.

PUBLIC COMMENT: Public comments were received.

A motion was made by Brenda, seconded by Jenna, to adjourn. Ayes: 4, Nays: 0. Motion carried and meeting was adjourned at 7:22 p.m.

Respectfully submitted,

Brenda Lee Lester
Garden Township Clerk