

March 8, 2022
Minutes
Garden Township Annual Budget Hearing Meeting
FY 2022/2023

Present: Brenda Lester, Craig Potvin, Sue Rochefort, Janet Feenstra Daasch and Deputy Supervisor, Gary Sporer.

Purpose of the Meeting: To finalize the 2022/2023 budgets for all funds and any other business that needs to be addressed by the township board.

Meeting was called to order at 8:20 p.m.

PUBLIC COMMENT: None.

MEETING DATES FOR FY 2022/2023: Janet made a motion, seconded by Craig, to approve the fiscal year 2022/2023 meeting dates as amended. Ayes: 4, Nays: 0. Motion carried.

SALARY RESOLUTIONS: A motion was made by Sue, seconded by Janet, to approve the township officials' salaries for the supervisor, clerk and treasurer. Roll Call Vote: Craig Potvin – yes, Janet Feenstra Daasch – yes, and Brenda Lester – yes, and Susan Rochefort – yes. Resolution was approved.

BUDGET AMENDMENTS: The following budget amendments were presented by the Township Clerk for fiscal year 2021/2022:

General Fund

- Other Federal Grants-ARPA Revenue: Increase from \$-0- to \$7,825.00, an increase of \$7,825.00
- Township Hall, Capital Outlay-ARPA Federal Grant Expense: Increase from \$-0- to \$7,825.00, an increase of \$7,825.00

Transfer Station

- Gas & Oil Expense: Increase from \$6,000.00 to \$7,500.00, an increase of \$1,500.00
- Property/Building Upgrades Expense: Decrease from \$5,000.00 to \$3,500.00, a decrease of \$1,500.00

Fire Department

- Capital Outlay Expense: Decrease from 123,100.00 to 122,901.00, a decrease of \$199.00
- Insurance Expense: Decrease from \$9,100.00 to \$8967.00, a decrease of \$133.00
- Building Maintenance Expense: Decrease from \$1,890.00 to \$1,000.00, a decrease of \$890.00
- Miscellaneous Expense: Decrease from \$2,304.70 to \$2,026.70, a decrease of \$278.00
- Utilities, Other Expense: Increase from 6,000.00 to \$7,500.00, an increase of \$1,500.00

A motion was made by Janet, seconded by Sue, to approve the budget amendments as presented. Roll Call Vote: Craig – yes, Janet – yes, Sue – yes, and Brenda – yes. Motion carried.

COVID PAY: Tabled.

TOWNSHIP SUPERVISOR: Craig spoke to Gerard Tatrow who stated he will be resigning as township supervisor; therefore, the board will need to appoint someone once his resignation is received. Gary will post the supervisor's position in The Advisor with a deadline date of March 29, 2022. The appointed supervisor's term would end November 20, 2022; therefore, the township will need to place it on the ballot this Fall. The deadline for the Clerk to receive nominating petitions, affidavits of identity, and

statements of organization is 4:00 p.m. on April 19, 2022 in order to be placed on the ballot for the August primary election, if the candidate will be running with party affiliation. A special meeting will take place on March 29, 2022 to appoint a supervisor if the resignation is received from Gerard Tatrow.

BUDGET: Budgets were presented to the board, reviewed, and revised. A motion was made by Janet, seconded by Sue to approve the revised budgets for the fiscal year 2022/2023 as follows:

- **General Fund:**

Total Revenues:	\$229,045.00
Total Expenditures:	\$229,045.00

- **Transfer Station:**

Total Revenues:	\$158,950.00
Total Expenditures:	\$158,950.00

- **Fire Department:**

Total Revenues:	\$66,501.19
Total Expenditures:	\$66,501.19

- **Hiawatha National Forest Road Fund:**

Total Revenues:	\$16,500.00
Total Expenditures:	\$16,500.00

Roll Call Vote was received: Craig Potvin – yes, Janet Feenstra Daasch – yes, Susan Rochefort – yes, and Brenda Lester – yes. Budget resolution for fiscal year 2022/2023 was approved.

PUBLIC COMMENT: None

ADJOURNMENT: Brenda made a motion to adjourn, seconded by Janet. Ayes: 4, Nays: 0. Meeting was adjourned at 9:30 p.m.

Respectfully submitted,

Brenda Lester
Garden Township Clerk